



# ANNUAL FINANCIAL REPORT

Of

<b>Legal Name of District or Authority:</b>	Castleman Creek Watershed Association
<b>For the Fiscal Year Ended:</b>	9-30-2022
<b>Preparer:</b>	Evelyn Pareya
<b>Title:</b>	C.P.A.
<b>Date:</b>	11-10-2022
<b>Telephone Number: (AC)</b>	(254) 826-3271

3728 Chimney Ridge	Waco, Texas	76708
<b>District's Mailing Address</b>	<b>City, State</b>	<b>Zip Code</b>

## AUDIT REPORT EXEMPTION

Texas Water Code §49.198. AUDIT REPORT EXEMPTION (effective September 1, 2011)

§49.198(a) A district may elect to file annual financial reports with the executive director in lieu of the district's compliance with Section 49.191 provided:

§49.198(a)(1) The district had no bonds or other long-term (more than one year) liabilities outstanding during the fiscal period;

§49.198(a)(2) The district did not have gross receipts from operations, loans, taxes, or contributions in excess of \$250,000 during the fiscal period; and

§49.198(a)(3) The district's cash and temporary investments were not in excess of \$250,000 during the fiscal period.

§49.198(b) The annual financial report must be accompanied by an affidavit attesting to the accuracy and authenticity of the financial report signed by a duly authorized representative of the district.

§49.198(c) The annual financial report and affidavit in a format prescribed by the executive director must be on file with the executive director within 45 days after the close of the district's fiscal year.

§49.198(d) Districts governed by this section are subject to periodic audits by the executive director.

If the accompanying financial statements are compiled by a certified public accountant, see SSARS-1 and SSARS-7 for the applicable standards for reporting on compiled financial statements.

# FILING AFFIDAVIT

To: Texas Commission on Environmental Quality

Under the penalties of perjury, I certify that I have inspected the attached balance sheet, statement of receipts and disbursements, including the accompanying schedules and statements, and to the best of my knowledge and belief, they are a true, correct, and complete representation of the financial condition of:

Castleman Creek Watershed Association

(Name of District)

as of

9-30-2022

(Date of Fiscal Year End)

I also certify that the above district has complied in full

with all filing of audits, affidavits, and financial reports requirements of Section 49.194 of the Texas Water Code by filing copies of this Annual Financial Report in the district's office, located at:

3728 Chimney Ridge, Waco, Texas 76708

(Address of District)

Dr. Larry Lehr, Manager

(Typed Name and Title)

(Signature of Affiant)

(Date)

Subscribed and Sworn to before me by this \_\_\_\_\_ day of \_\_\_\_\_

In and For \_\_\_\_\_ County, Texas

(Typed Name of Notary)

(My Commission Expires On)

District Name: \_\_\_\_\_

**MISCELLANEOUS DISCLOSURES AND MAILING INFORMATION**

as of the District's Fiscal Year-End

**A. Disclosures to comply with Rule 30 TAC 293.95(b)**

(1) Was there any developer activity to prepare for residential or commercial development? "Developer activity" means construction performed or actions taken in preparation for construction (i.e., plans, permits) to provide services for or access to present or future residential or commercial water, sewer or drainage facilities.  Yes  No

If yes, have payments for these facilities been made by (an) other party (ies) on behalf of the district?  Yes  No

These payments are estimated to cumulatively be:

Cost	Amount
Organization Costs	
Construction Costs	
Administration Cost	
<b>Total Costs</b>	

(2) Was the Board aware of any other types of contingent or actual liabilities (e.g., claims, lawsuits) which are not disclosed elsewhere in this report?  Yes  No

If yes, explain:

**B. Disclosures to comply with V.T.C.A. Water Code §49.054(e) and §49.455(j).** The Texas Commission on Environmental Quality must be notified of any changes in boundaries, board members, board terms, and addresses. Guidance for filing this information and a District Registration Form may be obtained by calling 512-239-4691.

**C. Additional Information.**

This report should be sent to:

District Creation Review Team,  
MC-152  
Texas Commission on Environmental Quality  
P.O. Box 13087 Austin, TX 78711-3087

Phone Number: 512-239-4691

Fax Number: 512-239-6190

# BALANCE SHEET – CASH BASIS

Asset Type		Amount
Cash on Hand		
Cash in Bank (Schedule A)		
Investment (Schedule B)		\$ 20,643.98
Total Cash and Investments <sup>i</sup>		
Accrued Interest Receivable - Optional (Schedule B)		20,643.98
Inventory		
General Fixed Assets		
Other Assets		
(Explain):		
<b>Total Assets:</b> <sup>ii</sup>		20,643.98

LIABILITIES AND EXCESS		Amount
Notes Payable		
Refundable Deposits		
Developer Advances		
Other Liabilities		
(Explain):		
Total Liabilities		
Excess Assets Over Liabilities		20,643.98
Total Liabilities and Excess <sup>iii</sup>		\$ 20,643.98

**Note to Preparer:**

<sup>i</sup> "Total Cash and Investments" must equal "Cash and Investments – End of Year" on the Statement of Receipts and Disbursement", page 5.

<sup>ii</sup> Must equal "Total Liabilities and Excess"

<sup>iii</sup> Must equal "Total Assets"

# STATEMENT OF RECEIPTS AND DISBURSEMENTS – CASH BASIS

Receipts	Amount
Service Revenues	
Tax Receipts	\$ 27,723.94
Penalty and Interest Received	439.08
Interest Received on Investments	
Loans or Advances	
All Other Receipts	
(Explain):	
<b>Total Receipts</b>	<b>28,163.02</b>

Less Disbursements	Amount
Purchased Services for Resale	
Payroll	
Legal, Accounting, or Contract Service	7,525.00
Supplies and Materials	
Maintenance	15,225.00
Note Payments and Repayment of Advances	
All other Disbursements (Schedule C)	2,969.36
<b>Total Disbursements</b>	<b>25,719.36</b>
Excess of Receipts Over (under) Disbursements	2,443.66
Cash and Investments - Beginning of Year	18,200.32
Cash and Investment - End of Year (see Note 1 Page 4)	\$ 20,643.98

**Note to Preparer:** In addition to all disbursements related to the purchase of consumable supplies and materials, certain assets of insignificant value may be considered consumable and accordingly recognized under the account classification "Supplies and Materials." Please refer to Explanation of Terms, General Fixed Assets, pages 7 and 8 of this report, for additional clarification.

## SCHEDULE A 1 – CASH IN BANK<sup>i</sup>

Name of Bank	Account Number	Purpose of Account	Balance
Fidelity Bank	1074087	Operating Fund	\$ 20,643.98
TOTAL			\$ 20,643.98

## SCHEDULE B – INVESTMENTS<sup>ii</sup>

Type of Investment	Name of Bank	Certificate Number	Interest Rate	Maturity Date	Principal Balance	(Optional) Accrued Interest
			0.00%			
			0.00%			
			0.00%			
			0.00%			
TOTALS						

## SCHEDULE C – SCHEDULE OF ALL OTHER DISBURSEMENTS<sup>iii</sup>

Description of Disbursements <sup>iv</sup>	Amount
Public Notices	\$ 1,677.57
Meeting Expense	477.53
Tax Collection Expense	296.58
Storage space rental	161.51
Directors' Fees	150.00
Insurance, bank charges, postage	206.17
TOTAL	
	\$ 2,969.36

<sup>i</sup> Please refer to Explanation of Terms, Cash in Bank, page 7 of this report, for proper reporting.

<sup>ii</sup> Please refer to Explanation of Terms, Investments, page 8 of this report, for proper reporting of "Principal Balance" and "Accrued Interest."

<sup>iii</sup> Please refer to Explanation of Terms, All Other Disbursements, page 7 of this report, for proper reporting of "All Other Disbursements."

<sup>iv</sup> A description should be given for each type of transaction and the amount of payments attributable to this type of disbursement. It may not be necessary to list each transaction separately.

**CASTLEMAN CREEK WATERSHED ASSOCIATION**

**Texas Supplementary Information  
Index**

Fiscal Year Ended September 30, 2022

- TSI - 1. Services and Rates
- TSI - 2. General Fund Expenditures
- TSI - 3. Temporary Investments - omitted, not applicable
- TSI - 4. Taxes Levied and Receivable
- TSI - 5. Long-Term Debt Service Requirements by Years - omitted, not applicable
- TSI - 6. Changes in Long-Term Bonded Debt - omitted, not applicable
- TSI - 7. Comparative Schedule of Revenues and Expenditures--General Fund--Five Years
- TSI - 8. Board Members, Key Personnel, and Consultants

CASTLEMAN CREEK WATERSHED ASSOCIATION

TSI - 1. SERVICES AND RATES

FISCAL PERIOD ENDED SEPTEMBER 30, 2022

1. Services Provided by the District:

- |   |   |                                     |
|---|---|-------------------------------------|
| <input type="checkbox"/> Retail Water   | <input type="checkbox"/> Wholesale Water          | <input type="checkbox"/> Drainage   |
| <input type="checkbox"/> Retail Wastewater  | <input type="checkbox"/> Wholesale Wastewater     | <input type="checkbox"/> Irrigation |
| <input type="checkbox"/> Parks/Recreation   | <input type="checkbox"/> Fire Protection          | <input type="checkbox"/> Security   |
| <input type="checkbox"/> Solid Waste/Garbage  | <input checked="" type="checkbox"/> Flood Control | <input type="checkbox"/> Roads      |
| <input type="checkbox"/> Participates in joint venture, regional system and/or wastewater service (other than emergency interconnect) |   |                                     |
| <input type="checkbox"/> Other (specify): _____   |   |                                     |

2. Retail Rates Based on 5/8" Meter:

Retail Rates Not Applicable

Most prevalent type of meter (if not a 5/8"): \_\_\_\_\_

	Minimum Charge	Minimum Usage	Flat Rate Y/N	Rate per 1000 Gallon Over Minimum	Usage Levels
WATER	\$			\$	to
WASTEWATER	\$			\$	to
					to
SURCHARGE	\$			\$	to

District employs winter averaging for wastewater usage?  Yes  No

Total water and wastewater charges per 10,000 gallons usage (including surcharges). \$ \_\_\_\_\_

2. Retail Service Providers: Number of retail water and/or wastewater\* connections within the District as of the fiscal year end. Provide actual numbers and single family equivalents (ESFC) as notes: N/A

	Active Connections	Active ESFC	Inactive Connections (ESFC)**
Single Family			
Multi-Family			
Commercial			
Other-recreational centers, government & VFD			
TOTAL			

\* Number of connections relates to water service, if provided. Otherwise, the number of wastewater connections should be provided.

\*\* "Inactive" means that water and wastewater connections were made, but service is not being provided.



TSI - 1. SERVICES AND RATES  
(Continued)

**4. Total Water Consumption (In Thousands) During The Fiscal Year: N/A**

Gallons pumped into system: \_\_\_\_\_

Gallons billed to customers: \_\_\_\_\_

**5. Standby Fees: Does the District assess standby fees?     Yes     No**

For the most recent full fiscal year,    FYE \_\_\_\_\_, :

Debt Service:	Total levy	\$	
	Total Collected	\$	
	Percentage Collected		%

Operation & Maintenance:	Total levy	\$	
	Total Collected	\$	
	Percentage Collected		%

Have standby fees been levied in accordance with Water Code Section 49.231, thereby constituting a lien on property?     Yes     No

**6. Anticipated sources of funds to be used for debt service payments in the district's following fiscal year:**

	<u>Amount</u>
a. Debt Service Tax Receipts	\$ <u>N/A</u>
b. Surplus Construction Funds	
c. Water and/or Wastewater Revenue	
d. Standby Fees	
e. Debt Service Fund Balance To Be Used	
f. Interest Revenues	
g. Other (Describe)	
_____	
_____	
<b>TOTAL ANTICIPATED FUNDS TO BE USED*</b>	<b>\$</b>

\*This total should equal the district's total annual debt service for the fiscal year following the fiscal year reported or in the audited financial statements.

**7. Location of District:**

County(ies) in which district is located. McLennan

Is the District located entirely within one county?  Yes  No

Is the District located within a city?  Entirely  Partly  Not at all

City(ies) in which the District is located. Robinson

Is the District located within a city's extra territorial jurisdiction (ETJ)?  
 Entirely  Partly  Not at all

ETJ's in which district is located. Waco

Is the general membership of the Board appointed by an office outside the district?  
 Yes  No

If Yes, by whom? \_\_\_\_\_

CASTLEMAN CREEK WATERSHED ASSOCIATION

TSI-2. SCHEDULE OF GENERAL FUND EXPENDITURES

FISCAL YEAR ENDED SEPTEMBER 30, 2022

Management Fees	\$	4,425.00
Professional Fees:		
Legal and Accounting		1,900.00
Other Professional Expenses		1,200.00
Contracted Services:		
Tax Collection		296.58
Repairs & Maintenance		14,825.00
Administrative Expenditures:		
Public Notices		1,677.57
Insurance		77.50
Meeting Expense		477.53
Bank Charges		105.09
Rentals		161.51
Directors' Fees		150.00
Postage		23.58
Total Expenditures	\$	<u>25,319.36</u>

Number of persons employed by the District: 0 Full-time

1 Part-time

CASTLEMAN CREEK WATERSHED ASSOCIATION

TSI-4. Taxes Levied and Receivable

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2022

	General Fund Taxes																																																																																																														
TAXES RECEIVABLE, BEGINNING OF YEAR	\$ 373.91																																																																																																														
2021 Original Tax Levy	27,523.40																																																																																																														
Adjustments - Current Year	504.42																																																																																																														
Adjustments - Prior Years	-																																																																																																														
Less abatements	-																																																																																																														
Total to be accounted for	<u>28,027.82</u>																																																																																																														
Tax Collections																																																																																																															
Current Year	(27,791.85)																																																																																																														
Prior Year	(140.15)																																																																																																														
Total collections	<u>(27,932.00)</u>																																																																																																														
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Taxes receivable by years:																																																																																																															
2021																																																																																																															
2020	\$ 235.97																																																																																																														
2019	195.32																																																																																																														
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2017	1.82																																																																																																														
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**CASTLEMAN CREEK WATERSHED ASSOCIATION**  
**TSI-8. BOARD MEMBERS, KEY PERSONNEL, AND CONSULTANTS**  
 Fiscal Year Ended September 30, 2022

Complete District Mailing Address: 3728 Chimney Ridge, Waco, Texas 76708  
 District Business Telephone Number: (254) 715-8203

<u>Names &amp; Addresses</u>	<u>Term of Office (Elected or Appointed) or Date Hired</u>	<u>Fees (FYE Date)</u>	<u>Expense Reimb. (FYE date)</u>	<u>Title at Year-End</u>	<u>Resident of District?</u>
<b>BOARD MEMBERS</b>					
Michael S. Jenkins 1097 Peevey Lane Waco, Texas 76706	May 22-26 (elected)	-	-	President	Yes
Tom Giebe 1438 Hillside Drive Waco, Texas 76706	May 22-26 (elected)	-	-	Secretary	Yes
Richard Williams 597 Saffle Road Robinson, Texas 76706	May 22-26 (appointed)	-	-	Director	Yes
James Lauderdale 715 Saffle Road Robinson, Texas 76706	May 22-26 (appointed)	-	-	Director	Yes

Note: No director is disqualified from serving on this Board under the Texas Water Code.

**Key Administrative Personnel:**

Watershed Management Larry Lehr 3728 Chimney Ridge Waco, Texas 76708	1999	\$4,425	-	Manager	No
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**Consultants:**

Evelyn Pareya, C.P.A. P O Box 431 West, Texas 76691	2000	\$1,900	N/A	Auditor	No
Jeff Cox Sheehy, Lovelace, & Mayfield 510 N. Valley Mills Dr. Waco, Texas 76710	2018	-	N/A	Attorney	No